

St Mellitus College

Tutor in Theology

St Mellitus College was formed in 2007 by the Bishops of London and Chelmsford. It delivers part-time and full-time context-based training in theology and ministry, preparing students for ordained, Reader (LLM) and lay ministries in the Church of England, and for leadership in other churches. In 2013, St Mellitus College, North West was launched, in partnership with five dioceses in the NW of England. This was followed in 2017 by St Mellitus College, South West, which has been launched in partnership with the dioceses of Exeter and Truro. St Mellitus College teaching therefore takes place in four venues: St Matthias in Plymouth (Tuesdays), St Jude's in Earl's Court (on Mondays and Tuesday evenings), Chelmsford Cathedral (Thursday evenings), and Liverpool Cathedral (Mondays).

St Mellitus College is dedicated to providing theology in the context of worship, unity and mission, helping Christians explore their faith more deeply, combining academic excellence, a focus on missional leadership, and the flexibility to fit around busy lifestyles.

The Tutor in Theology is anticipated to be part of an innovative joint appointment between Chelmsford Cathedral and St Mellitus College. Teaching expertise is flexible but given the joint nature of the role might be in the area of Worship and Liturgy or other relevant subject. The role will be based in Chelmsford, with housing provided by the Cathedral. The tutor will primarily be focused on working with students based in our Chelmsford centre, which meets in the Cathedral on Thursday evenings, but will also be expected to have teaching and other academic and formational responsibilities across the wider College and its centres, including attendance at residential and teaching week components of the St Mellitus programme. This is an important post, offering opportunities both for teaching and assessment of students, as well as vital pastoral and formational work.

The role will be jointly line managed, for St Mellitus by the Director of the Chelmsford centre, and for the Cathedral by the Dean. The post-holder is ultimately jointly responsible to the Dean of the College and to the Dean of Chelmsford Cathedral.

KEY TASKS & RESPONSIBILITIES

- Teaching on undergraduate and postgraduate programmes at St Mellitus College's various venues including daytime, weekday evening, teaching week and residential sessions as required;
- Developing and managing course modules as required;
- Assessing student work in accordance with the programme assessment schedule;
- Attending residential or teaching weeks relevant to your tutees, as agreed with line manager

- Acting as Formation Group and Personal Tutor to designated students, including maintaining oversight of their personal, formational, and academic support, leading regular formation groups and sessions, acting as primary point of contact within the staff team for any queries or problems encountered by tutees, and engaging in students' pastoral care and leadership development;
- Attending all meetings of the wider St Mellitus College staff
- Leading and preaching at college worship services as required.
- General administrative duties, as required by the Director of Chelmsford or Deans of St Mellitus College
- Other tasks as allocated by and agreed with the Director of Chelmsford and the Dean of St Mellitus College

KEY COMPETANCIES

- Proven experience and high standards in teaching at Diploma and BA level, and preferably at MA level.
- Personal research record at Masters or (preferably) Doctoral level and some publication record.
- Experience of and high standards in ministerial formation.
- A working knowledge of the structures, ministerial patterns and training pathways of the Church of England (preferably).
- Good teamwork.
- Strong inter-personal, relational and pastoral skills with individuals and groups.
- Efficient administration and good IT skills, particularly in Microsoft Office.
- Support of St Mellitus College's commitment to 'provide training that represents a generous Christian orthodoxy and that trains ordinands in such a way that all mainstream traditions of the Church have proper recognition and provision within the training'.
- Support for the training of men and women alongside each other for ordained, licensed lay and wider ministry.

WORKING ENVIRONMENT

St Mellitus College is an exciting and challenging place to work and is full of variety. It is a can-do environment where innovation and creativity is encouraged alongside serving others. We have a fast-paced working environment where we strive for excellence in everything we do. Our ethos is to be grateful, gracious and professional and we endeavour to thread this through every part of the organisation and every interaction. The staff community is warm and engaging with the opportunity for lifelong relationships to be built.

EXPECTATIONS

The St Mellitus College element of this role will equate to 0.4 FTE (the Residentiary Canon element of the role will equate to 0.6 FTE). This will require ongoing monitoring and oversight to ensure an appropriate balance between the two parts of the role and provide the post-holder with the opportunity to flourish across both organisations.